

MINUTES

UTAH UBCC EDUCATION ADVISORY COMMITTEE MEETING March 20, 2012

**Room 475 Fourth Floor – 1:00 p.m.
Heber M. Wells Building
Salt Lake City, UT 84111**

CONVENED: 1:00 p.m.

ADJOURNED: 1:48 p.m.

Bureau Manager:

Dan S. Jones

Board Secretary:

Tracy Taylor

Division Director:

Mark Steinagel (excused)

Committee Members Present:

Bill Bell
Craig Browne
Richard Butz (Commission Liaison)
Paul James (Chairperson)
Kathy LeMay
Brad Mecham
Kevin Phillips
Jim Thomas

Committee Members Absent:

Rob Allen (excused)

Guests:

Layne Western representing Southern Utah Division IAEI
Dave Levanger representing UAPMO
Brad Stevens representing IEC of Utah
Danny Petersen with Cache County
Paul Berntson with Cache County

TOPICS FOR DISCUSSION

MINUTES:

Kevin Phillips made a motion to approve the minutes from the January 17, 2012 meeting. Bill Bell seconded the motion. The motion passed unanimously.

BUDGET REPORT FOR 2011-2012

The budget reports were presented and reviewed by the Committee. Questions were asked and answered.

DECISIONS AND RECOMMENDATIONS

**APPLICATION FOR FUNDING
GRANT REVIEW 2011-2012:**

Brad Stevens, on behalf of IEC of Utah, presented an application for one event in the amount of \$500.00. Jim Thomas made a motion to approve the application. Bill Bell seconded the motion. The motion passed unanimously.

An application for Utah Housing Alliance was presented for one event in the amount of \$5,755.00 for use from the Factory Built Housing Education and Enforcement fund. Bill Bell made a motion to approve the application. Kevin Phillips seconded the motion. The motion passed unanimously.

**APPLICATION FOR FUNDING
GRANT REVIEW 2012-2013:**

Paul James, on behalf of Bridgerland ATC, presented eleven applications for a total of \$18,400. Craig Browne made a motion to approve the applications. Kathy LeMay seconded the motion. The motion passed with 7 votes in favor. Paul James abstained.

Layne Western, on behalf of Southern Utah Division IAEI, presented two applications for a total of \$9,600. Bill Bell made a motion to approve the applications at the maximum amount of \$4,000 each, for a total of \$8,000 for both applications subject to verification of instructor fees not exceeding \$125.00 per hour of instruction. Kevin Phillips seconded the motion. The motion passed unanimously.

Dave Levanger, on behalf of UAPMO, presented three applications for a total of \$14,090. Bill Bell made a motion to approve the applications. Brad Mecham seconded the motion. The motion passed unanimously.

Two (2) applications were presented on behalf of SEAU, for a total of \$15,800. Craig Browne made a motion to approve the applications. Jim Thomas seconded the motion. The motion passed unanimously.

Brad Stevens, on behalf of IEC of Utah, presented sixteen applications for a total of \$17,650. Craig Browne made a motion to approve the applications. Kathy LeMay seconded the motion. The motion passed unanimously.

**OPEN AND PUBLIC MEETING
ACT TRAINING.**

Dan Jones reviewed the Open and Public Meeting Act training. Questions were asked and answered.

NEXT MEETING:

The next committee meeting has been scheduled for Tuesday, April 17, 2012 at 1:00 p.m. in Room 464 (Fourth Floor) of the

Heber M. Wells Building, Salt Lake City, Utah.

ADJOURN:

Adjourned at 1:48 p.m. (no motion required)

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

Date Approved

Paul James
Chairperson, UBCC Education Advisory Committee

Date Approved

Dan S. Jones
Bureau Manager, Division of Occupational and Professional
Licensing